Questionnaire

Please refer to the accompanying pages for explanations. For other details, feel free to e-mail us at info@womeninmath.net.

1.	Location For our reference, please write down the organization to whom you belong, as well as the city and country name.			
2.	Main contact			
	Please provide a name and e-mail address for the person who is going to be in charge of organizing the exhibit at your location, and with whom we should get in touch to coordinate details.			
3.	Do you already have a venue in mind? If you already know where the exhibit will be displayed while in your city, plea	☐ Yes use provide us with the f	□ No iull address below.	
4.	Do you have access to funding?	□ Yes	□ No	
5.	Would you prefer to have the exhibit shipped, or print it on location? <i>See Sections 2.2 and 2.1 for a comparison.</i>	□ Shipped	□ Printed	
	If you want to have the exhibit shipped, please fill in the following information in the box below; skip it otherwise.			
	Name of the person who will receive the shipment:			
	Shipping address:			
6.	Would you be able to order catalogues? See Section 3.7 for a description of the catalogue.	□ Yes	□ No	
	If yes, how many?			
7.	What accompanying events are you thinking of organizing during the exhibit or in relation to the exhibit? See Section 3.4 for an explanation, and some suggestions.			
8.	Enter additional information here. (e.g. if you know them: the dates of the exhibit, other information you want d	itional information here. I know them: the dates of the exhibit, other information you want displayed on the website).		

The information was last updated: September 1, 2016.

Getting the Exhibition

A physical copy of the exhibition will be doing a tour of a few places in Europe (this is the exhibition that will be used for the opening in Berlin). Alternatively, a pdf file will be made available to those venues which wish to print the panels themselves. The choice between having the panels shipped or printing them can affect the timing of the exhibition, and the price. Note that there is no copyright fee charged for showing the exhibition, regardless of which method you choose.

2.1 Shipping

If getting the panels shipped: the exhibition is pretty much booked until October 2017, but as of right now we don't have anyone past that time (this information is subject to change).

The panels used in the shipped exhibition are a bit bigger than those printed, $0,80\,\mathrm{m}\times1,60\,\mathrm{m}$. The panels are approx. 1cm thick and are screwed onto metal stands, allowing them to be either leaned against each other so the panels are free-standing in the middle of the room, or leaned against the wall.

While assembled, each panel (stand included) is approx. 2m tall, 0,80m wide, and 7.5cm thick. The panels will be shipped assembled and stacked (on a pallet), and accompanied by a few copies of the catalogue to be used during the exhibition; the overall weight of the package is 92kg. We are asking each location if they could pay for the transport to the next location; so far, this has worked out to between 150 euros to 350 euros. In order to minimize the costs, we are trying to coordinate the shipping by geographical location, so this option might result in less flexibility in regards to the exhibition dates.

2.2 Printing

If having the panels printed: You have flexibility to choose the timing of the exhibition, as multiple locations can print and hold the exhibition at the same time. This version of the panels can be smaller, $0,60\,\mathrm{cm}\times1,20\,\mathrm{cm}$, since most printers cannot accommodate the larger size. You will receive the pdf files via We Transfer, as a link to a location where you can download the files. The 14 panels (one title panel + 13 mathematician panels) would have to be printed at high resolution (300dpi); full printing specifications would be sent to you along with the pdf files. The pictures and panels are copyrighted, and should not be used for advertising purposes, nor reproduced without permission.

You would have to arrange and pay for the printing, purchase some catalogues to supplement the panels, and figure out how to display the posters. The posters are less than size A0 though, so you might already have the means of displaying them.

General Information

3.1 Description

The exhibition proper consists of 14 panels, 13 representing mathematicians and one title panel. Each mathematician panel has a large picture and a few smaller ones, three or four excerpts from the interview, and some information about the mathematician portrayed. Additionally, the catalogue of the exhibition, containing the text of the interviews and extra pictures, should be used to supplement the panels during the exhibition.

The mathematicians portrayed are women from Europe, at various stages of their careers, and with different viewpoints about what it means to be a woman in mathematics. The complete list of interviewees can be found on our website, www.womeninmath.net, under the 'Protagonists' menu.

The exhibition is being organized by a group of mathematicians and a professional photographer. It opened in July of this year (2016) during the European Congress of Mathematics in Berlin, but the goal is to have it travel over the next two years to various locations in Europe, with a stay of approximately two weeks at each location. The exhibition tour is envisioned as a tool for networking, reinforcing collaborations and exchanges between mathematicians in different European countries, and stimulating dialogue between the general public and mathematicians around the themes of the exhibition. The exhibition was rewarded by the Humboldt foundation with the "Alumni Award 2015 for Innovative Networking Initiatives". The current list of locations where the exhibition will be shown is available on the website, www.womeninmath.net, under the 'Venues' menu.

3.2 Intended Audience

The exhibition is aimed at a broad audience; young mathematicians could certainly obtain some guidance or encouragement from it, but we are also hoping to reach non-mathematicians who might wonder what the field is all about, and to open avenues of discussion with the general public.

3.3 Needed Preparation

The exhibition should be, if possible, open to a large audience, and be accompanied by supporting activities (e.g. a talk, a live panel, debates, live music) to encourage thoughtful attendance. Our webpage for the exhibition, www.womeninmath.net, will be updated to show the proposed itinerary of the exhibition, as well as any local activities (once decided). At each location, we will need a contact person with whom we can coordinate the information shown on the website, and whose responsibilities would also include:

- → finding a venue (e.g. library, conference hall)
- → organizing set up and take down of exhibition
- → organizing concurrent events
- → advertising the event locally (in order to have a coherent look, we have had a poster designed that can be modified to suit each location)
- → sending us a short report after the exhibition

We would like to encourage collaboration for the purposes of organizing a showing of the exhibition; let us know if there is anything we can do to facilitate communication or organize common tasks.

3.4 Accompanying events

In order to attract a wide audience and open avenues of discussion, we would like the local organizer to arrange events which will occur simultaneously with the exhibition. Some ideas which are currently being implemented:

- → in Berlin for the opening of the exhibition, there will be a mini-concert with music by a composer currently living in Berlin
- → in Potsdam there will be a public event, with two talks on famous female mathematicians of the past
- → in Marseilles, a series of video interviews will be presented at the same time
- → in Oxford, the exhibition will happen during a summer program aimed at high school students

3.5 Costs

As we do not have enough funding to cover the costs of shipping the exhibition, we are asking each location to please cover the costs of shipping it to the next location on the tour or, alternatively, the costs of printing the pdf file on location (note: there is no copyright fee). If funds are available, it would be possible to organize some extra activities (e.g. a reception), but this is certainly not necessary and is left entirely up to the discretion of the local organizers.

If receiving the exhibition from Berlin, we will ask you to look into finding insurance for it while it is at your location. The exhibition is valued at approximately 6500€(this includes all physical components of the exhibition). Conversely, if printing the exhibition, we suggest that you arrange for some copies of the catalogue to be available to the public in order to supplement the panels.

Additionally, we would like to strongly encourage each location to purchase at least 30 copies of the catalogue, in view of reselling it during the exhibition.

3.6 Advertising materials

All locations which are showing the exhibition will be mentioned on our webpage, www.womeninmath.net. Each location, once the dates of the showing and the concurrent events are decided, will get its own webpage.

There is an exhibition poster available, which can be modified by each location to advertise the local events. The blank version of the poster can be downloaded from the Resources page of our website, www.womeninmath.net. Please contact us at info@womeninmath.net before releasing the modified poster. Please do not use any of the exhibition pictures as advertising materials.

3.7 Catalogue

The catalogue for the exhibition is a full colour picture catalogue, containing the full text of the interviews, plus a short introduction detailing how the exhibition was conceived and evolved, and two bonus interviews (a midwife and a composer). The catalogues cost 20€ each (approximately) including shipping, and can be ordered from info@verlag-am-fluss.de (order must be a multiple of 5). We hope physical copies of the catalogue will also be available for sale at each showing location. A small percentage of the sale price of the catalogues will go to the European Women in Mathematics society.